

## WINDOWS 7

### A. Tick the correct answer.

- Windows 7 was developed by :  
(i) IBM (ii) **Microsoft**  
(iii) Early man (iv) No one
- Which input devices Windows 7 recognises ?  
(i) Keyboard (ii) Mouse  
(iii) Scanner (iv) **All**
- Which output devices Windows 7 coordinates with ?  
(i) Joystick (ii) Mouse  
(iii) **Monitor** (iv) All
- What you have to enter before the Windows Screen appears ?  
(i) Joystick (ii) Numbers  
(iii) Symbols (iv) **None**
- Which icon displays Recycle Bin :  
(i)  (ii)   
(iii)  (iv) None
- Which of the following is a gadget ?  
(i) My Computer (ii) T.V.  
(iii) Mouse (iv) **Clock**
- Which tells about the running programs of the computer system ?  
(i) **Notification Area** (ii) Start Button  
(iii) Date and Time (iv) Desktop

### B. Define.

- Windows Desktop** : The Windows screen is known as Windows Desktop.
- Desktop Icons** : They are the small pictures of different programs that are visible on the Desktop.

3. **Start Menu** : It is used to access programs, files and computer settings.

### C. Answer the following questions.

1. **What is Windows 7?**

Ans. Windows 7 is an operating system developed by Microsoft.

2. **What is the function of Windows 7? Write any two.**

Ans. (i) Windows 7 acts as an interface between the user and the hardware.

(ii) Windows 7 coordinates with the hardware components.

3. **What happens when you move your mouse?**

Ans. When we move our mouse the mouse pointer moves on the screen.

4. **What is a taskbar?**

Ans. The long bar at the bottom of the Desktop Window is called as taskbar.

5. **What does the Start Button contain?**

Ans. The Start Button contains the start menu.

6. **How can you change the date and time ?**

Ans. Step 1 : Click on date and time

Step 2 : Set current date and time

Step 3 : Click on Ok button

7. **What can you access from Start Menu ?**

Ans. The Start Menu is used to access programs, files and computer settings.

8. **Write the steps to shut down Windows 7 ?**

Ans. Step 1 : Click on Start button.

Step 2 : Click on Shut down.

