1. Add:
(a) 18 minutes 25 seconds +12 minutes 20 seconds
(b) 4 hours 20 minutes +6 hours 42 minutes
(c) 23 hours 30 minutes +3 hours 42 minutes
(d) 2 hours 20 minutes 55 seconds +3 hours 58 minutes 22 seconds
(e) 3 hours 2 minutes 8 seconds +5 hours 45 minutes 63 seconds

Solution 1:-
(a) $18 \mathrm{~min} 25 \mathrm{sec}+12 \mathrm{~min} 20 \mathrm{sec}$
$18 \mathrm{~min} \quad 25 \mathrm{sec}$
$+\begin{array}{r}12 \mathrm{~min} \quad 20 \mathrm{sec} \\ 30 \mathrm{~min} \quad 45 \mathrm{sec}\end{array}$
Ans $\Rightarrow 30 \mathrm{~min} 45 \mathrm{sec}$
(b) 4 hrs 20 mins +6 hrs 42 min

4 hrs 20 miss
+6 hrs 42 miss
10 hrs 62 miss
+1 hr -60 mins
Ans $\Rightarrow 11$ hrs $\mathrm{O}_{2}$ miss
(d) 2 hrs $20 \mathrm{~min} 55 \mathrm{sec}+3$ hrs 58 min 22 sec

| 2 hrs | 20 mins | 55 sec |
| ---: | ---: | ---: |
| +3 hrs | 58 mins | 22 sec |
| 5 hrs | 78 min | 77 sec |
| +1 | 1 min | -60 sec |
| 5 hrs | 79 miss | 17 sec |
| +1 hr | -60 min |  |
| 6 hrs 19 miss | 17 sec |  |

Ans $\Rightarrow 6$ hrs 19 mins 17 sec

In Q1 (c) and (e) are homework.
2. Subtract:
(a) 16 minutes 31 seconds from 20 minutes 40 seconds
(b) 2 hours 45 minutes from 5 hours 20 minutes
(c) 12 hours 20 minutes 39 seconds from 16 hours 20 minutes 20 seconds
(d) 3 hours 58 minutes from 5 hours 20 minutes
(e) 1 hour 5 minutes 59 seconds from 23 hours 3 minutes 35 seconds

Solution 2:-
(a) 16 min 31 sec from 20 min 40 sec

$$
\begin{array}{r}
10 \\
-20 \mathrm{~min} \\
-16 \mathrm{~min} \\
-16 \mathrm{sec} \\
04 \mathrm{~min} \\
\hline 09 \mathrm{sec} \\
\hline
\end{array}
$$

$$
\text { Ans } \Rightarrow 04 \mathrm{~min} 09 \mathrm{sec}
$$

(b) 2. hrs 45 min from 5 hers 20 min

$$
\begin{aligned}
& \frac{710}{4} \\
& \frac{80}{5} \text { hrs } \quad 20 \min (60+20=80)
\end{aligned}
$$

$$
-2 \text { hrs } 45 \mathrm{~min}
$$

2 hrs 35 min
Ans $\Rightarrow 2$ hes 35 min
(c) 12 hrs 20 miss 39 sec from 16 hrs 20 mins 20 sec $(60+19=79)$
$\begin{array}{lll}15 & 79 & 710 \\ \text { th hrs } 20 \\ 20 & \text { min } & 80 \\ 20 \sec (60+20=80)\end{array}$
-12 hrs 20 miss 39 sec
03 hrs 59 gins 41 sec
Ans $\Rightarrow 0.3$ hrs 59 miss 41 sec
(c) 1 hr 5 min 59 sec from 23 hrs 3 min 35 sec

Ans $\Rightarrow 21$ for 57 min 36 sec

In Q2 (d) is homework.

$$
\begin{aligned}
& (60+2=62) \\
& { }^{5} \mathrm{fz}^{12} \quad \begin{array}{l}
815 \\
95 \\
\hline 15
\end{array} \\
& \begin{array}{ll}
22 \\
23 & \text { hrs } \frac{2}{3} \mathrm{~min} \quad 35 \\
35 \\
\sec (60+35=95)
\end{array} \\
& \text { - } 1 \text { hr } 5 \mathrm{~min} 59 \mathrm{sec} \\
& 21 \text { hr } 57 \mathrm{~min} 36 \mathrm{sec}
\end{aligned}
$$

